A NOTE FOR SCHOOL

☆ TEACHER ☆ OFFICE ☆ OTHER..................

today's date: /   /

student name:

teacher: grade:

☆ absence / tardiness:
- ○ was tardy   ○ was absent
- ○ will be tardy   ○ will be absent

on date:

due to:

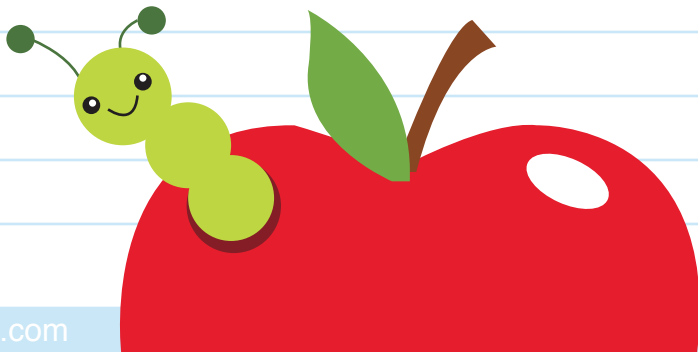☆ pick-up / leaving early:
- ○ will be picked up by:

contact #:   time:

- ○ will be leaving early: /   /

due to: time:

☆ other:

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